



REGISTER NOW for the Southwest Idaho Peer Support Connections Conference

June 7 & 8, 2019

Boise State University Student Union Building

Registration deadline: May 31, 2019

Online registration is the only way to sign up for the conference and

there will be no option to pay at the door.

Please register by Friday to confirm your spot!

[REGISTER HERE](#)

Registration is \$35 and includes meals and entrance for both days. A few hotel rooms are still available for those who are traveling 50+ miles to attend the conference. CEUs will be offered for CPSSs and CFSPs.

Please contact David Losinski at dlosinski@jannus.org or call 208-947-4298 for additional conference information.

We would also like to offer the following reminders about peer and family support continuing education and certification renewal.

Requirements for Certification Renewal

Per [IDAPA 16.07.19](#), CPSSs and CFSPs must adhere to the following requirements in order to renew their certification annually:

- Submit a complete [renewal application](#) prior to the expiration of your current certificate**
- Provide documentation of a minimum of ten (10) hours of continuing education (CE) with at least one (1) hour in ethics for each renewal period
- Submit a signed code of ethics acknowledgment which is included in the renewal application

***Please note a renewal application is only required for CPSSs and CFSPs*

who have already been granted full 1-year certification. If you are currently in your 6-month certification and have completed your required hours of work/supervision, your supervisor needs to [visit the website to verify your hours](#) in order for you to be eligible for full 1-year certification. Please refer to the [Certification Guide](#) to review the steps in the certification process.

Maintaining Both CPSS and CFSP Certifications

If you hold both CPSS and CFSP certifications, please note you must submit documentation of 10 CEs with 1 CE in ethics for your peer support certification, and 10 additional and unique CEs for your family support certification for each renewal period. **You are not able to use the same CEs for both certifications.**

Continuing Education Topics

Continuing education must be obtained in the competency areas that are listed in the [IDAPA 16.07.19 training requirements](#) germane to the type of certification being renewed. Please visit the Continuing Education page at www.idahopecert.com to view the topics that are listed in IDAPA to determine if the CE you are pursuing is applicable to the certification you hold. CE topics do not need to match exactly what is listed on the website, however they must be related to the topics listed and apply directly to the type of certification you are renewing. We encourage you to complete as much CE as possible that is specific to the field of peer/family support rather than CEs that are specific to another type of profession such as social work. This will aid you in focusing your education on the specific role you hold as a CPSS or CFSP.

Continuing Education Resources

Please visit the Continuing Education page at www.idahopecert.com to review CE resources. We recommend subscribing to the newsletters for the entities providing CE opportunities so you can be notified via email about CE availability. We also encourage you to inquire about the CE opportunities that may be available through your agency. You may attend CE webinars, online courses, conferences, workshops, and/or workplace training to obtain continuing education hours.

Certificates of Completion

CPSSs and CFSPs must submit CE certificates of completion with their annual certification renewal application to verify the continuing education they have completed. Certificates of completion must document the following:

- Your name
- Topic/title of the continuing education course
- The entity who provided the course with a signature

- Number of hours completed
- Date of completion

Submitting Academic Coursework for CEs

If you plan to submit academic coursework to be considered for continuing education credit, you must submit a copy of your transcript stating the date you successfully completed the course, and the date of completion must fall within your current certification period. You must also submit a syllabus for the course indicating specific topics of study. In order to be considered for continuing education, topics must fall within the training competencies germane to your certification which are listed in [IDAPA 16.07.19](#) and on the Continuing Education page at www.idahopecert.com.

Extension Requests

If you need additional time to complete your continuing education, you may request an extension by [visiting the website](#) and clicking the link titled "Request an extension of your 1-year certification to complete your hours of continuing education". Please request your extension BEFORE your certification expiration date in order to receive a one-month extension. We will offer a 3-month grace period to individuals who have allowed their 1-year certification to expire prior to requesting their extension. **You will not be eligible for an extension if your 1-year certification has been expired for greater than three months** and you will be required to submit a complete renewal application with your continuing education in order to reinstate your expired certification.

Certification Renewal Tips

- The application for certification renewal can be found on the Applications Page at www.idahopecert.com by clicking the link titled [Renew your 1-year certification](#).
- **Continuing education must be completed in your current certification period.** For example, if your current certification is from January 1, 2019 – January 1, 2020, any continuing education completed prior to January 1, 2019 will not be accepted.
- While we strongly recommend that individuals who have been granted full 1-year certification continue to receive ongoing supervision, **supervisors do not need to submit verification of your hours of work experience or supervision after you have been granted full 1-year certification.**
- While we encourage you to expand your professional knowledge during your initial 6-month certification, **you are not required to submit documentation of your continuing education until after you have been granted full 1-year certification.**

- We do not send reminders about certification expiration dates. Please submit your application one month prior to your certification expiration date. **It is your responsibility to stay on top of your certification requirements** and you can [read about the certification process here](#) to stay aware of the requirements you must complete in order to maintain your certification(s).
- **We communicate via email.** Unless you have indicated on your application that you prefer to receive communication via phone or mail, we will communicate with you via email should we have questions regarding your application. It is your responsibility to check your email and respond to the Certification Committee's request for additional information.

Thank you for the work you do in providing peer and family support in Idaho! Feel free to contact us with any questions you may have.

BPA Health
Peer and Family Support Certification
info@idahopeercert.com
www.idahopeercert.com
208-947-1300
