

Idaho Substance Use Disorder (SUD) Provider Stabilization Grant Program: Terms & Conditions of the Award

Idaho SUD Provider Stabilization Program

The Idaho SUD Provider Stabilization Program Grant has been awarded on a one-time basis from the Coronavirus Response and Relief Fund (CRF) established under the Federal Coronavirus Response and Relief Supplemental Appropriations Act, 2021, to address necessary expenditures and revenue loss with respect to the Coronavirus Disease 2019 (COVID-19) public health emergency. This grant is being issued to agencies who have lost revenue and incurred specific expenses during the COVID-19 public health emergency for the period of March 1, 2020 through December 31, 2021.

Background

The Idaho Department of Health and Welfare is authorized to issue grant funds to substance use disorder treatment and recovery support service providers experiencing financial hardship due to the COVID-19 State of Emergency to ensure a stabilized system of care that will continue to serve Idahoans.

Conditions of Receipt

The Idaho SUD Provider Stabilization Grant Program may only be used to cover demonstrated lost revenue related to the COVID-19 Pandemic that:

1. Were necessary expenditures incurred due to the public health emergency with respect to COVID-19, and
2. Were incurred during the period of March 1, 2020 through December 31, 2021 (impact period)

"Lost revenue" refers to revenue an applicant lost due to COVID-19. This may include revenue losses associated with fewer visits, cancelled procedures or services, increased agency costs directly attributed to the COVID-19 pandemic or government-directed shutdowns. Providers may apply for coverage for eligible lost revenue and use grant awards to cover any costs that the lost revenue otherwise would have covered.

Lost revenue will be estimated for March 1, 2020 through December 31, 2021 (impact period) by comparing total revenue from all sources in that period to an "average" month from the applicant's historical baseline. To create the historical baseline, applicants are required to provide data going back to January 1, 2019, or the first full month the provider began delivering services. Stabilization payments will be made of up to 33% of historical revenue, and not to exceed estimated revenue lost. For example, if a provider averaged \$100,000 per month in the historical baseline, and experienced revenue of \$50,000 during the impact period, they may be eligible for \$33,000 in stabilization payment. However, if a provider averaged \$100,000 per month in the historical baseline, and experienced revenue of \$80,000 during the impact period,

they may be eligible for \$20,000 in stabilization payment.

The State of Idaho has granted these funds to cover these additional COVID-19 related costs, and the funds do not replace any previously budgeted funds from the most recent State budget. Eligible uses for these funds are based on current federal law and relevant guidance from the US Treasury found [here](#).

Under the express terms of Idaho Executive Order No. 2020-07, which authorizes use of funding for this program, grant funds may be used only to cover expenses that are not compensable by other federal funding sources.

Calculated payment will be reduced by any funds received for the same period through any of the following programs:

1. State of Idaho Rebound Grants for Small Business, PPE for Small Business and Return to Work Incentives
2. City or local business grants
3. Small Business Administration grants or loan forgiveness
4. The Payroll Protection Program Funds
5. Centers for Disease Control (CDC) grant(s)
6. Federal Emergency Medical Assistance (FEMA) grant(s)
7. Federal Health Resources and Service Administration (HRSA) funds
8. Economic Injury Disaster Loan (EIDL) Advance Grant (forgivable)
9. Other grants or loan forgiveness that the applicant has received.

It is the Grantee's responsibility to ensure funds awarded meet the program criteria and are in compliance with requirements included in the [Idaho SUD Provider Stabilization Grant Program](#).

Grantees will agree to submit any documentation relating to the use of funding provided upon requested by the State of Idaho, Department of Health and Welfare, Division of Behavioral Health.

Department of Health and Welfare may share the information on this grant with other Idaho state agencies, other Idaho agencies, and federal agencies. In addition, these entities can share information with the Department of Health and Welfare for the purpose of verifying Grantee's eligibility for this or another grant or stimulus payment related to the COVID-19 pandemic.

The Grantee must repay the grant or portion of the grant to the Department of Health and Welfare if:

1. any grant funds received were issued in error;
2. are based on incorrect representations made to the Department of Health and Welfare;
- or
3. any costs forming the basis of a grant award under this program are covered by other federal, state or local grants or federally forgiven loans received by the Grantee.

The final determination of whether there has been an error in grant award or any duplication of benefits, and the final calculation of the amount to be repaid, if any, will be made by the Department of Health and Welfare.

A reconciliation of your total costs vs. total assistance from all sources may identify that you have received funding for the same costs/losses from multiple sources. Entities applying for assistance from multiple sources are responsible for this reconciliation and identifying excess/duplicate funding. All unspent/duplicate grant funds must be reported to the Idaho Department of Health and Welfare by July 8, 2022, and unspent/duplicate funds must be returned by September 9, 2022, to the Idaho Department of Health and Welfare.

If, at any point, the Grantee determines that this grant award was based on incorrect information or representations made to the Idaho Department of Health and Welfare in your application, the Grantee must immediately inform the grant processing agent (BPA Health) and return the granted funds.

Records Available for Audit

The Grantee shall maintain and make available to the State of Idaho and/or United States Department of the Treasury, upon request, all documents and financial records sufficient to establish compliance with subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)). Records must be maintained for 5 years after final payment is made using Coronavirus Relief Funds. Records to support compliance with subsection 601(d) may include, but are not limited to, copies of the following:

1. General ledger and subsidiary ledgers used to account for (a) the receipt of Coronavirus Relief Fund payments and (b) the disbursements from such payments to meet eligible expenses related to the public health emergency due to COVID-19;
2. All state and federal tax filings from 2019 and 2020
3. Budget records for 2019, 2020 and 2021;
4. Payroll, time records, human resource records to support costs incurred for payroll expenses related to addressing the public health emergency due to COVID-19;
5. Receipts of purchases made related to addressing the public health emergency due to COVID-19;
6. Contracts and subcontracts entered into using Coronavirus Relief Fund payments and all documents related to such contracts;
7. Grant agreements and grant sub-award agreements entered into using Coronavirus Relief Fund payments and all documents related to such awards;
8. All documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipient and sub-recipients;
9. All documentation supporting the performance outcomes of contracts, subcontracts, grant awards, and grant recipient sub-awards;
10. All internal and external email/electronic communications related to use of Coronavirus Relief Fund payments; and
11. All investigative files and inquiry reports involving Coronavirus Relief Fund payments.